

DE BRAUW
BLACKSTONE
WESTBROEK

Senior Legal
Project Manager

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Senior Legal Project Manager

De Brauw Blackstone Westbroek is an international law firm that is deeply rooted in the Netherlands. De Brauw advises more than 70% of the largest multinationals with headquarters in the Netherlands. De Brauw specialises in high-quality legal advice in complex transactions, proceedings and regulatory issues for companies and financial institutions. Over the years, De Brauw has built up a large and close-knit international network of renowned law firms. De Brauw has approximately 650 employees in Amsterdam, Brussels, London, Washington, Shanghai and Singapore. De Brauw's relentless pursuit of excellence is driven by its core values: courageous, curious, collective. De Brauw invests in relationships of trust with its clients through profound engagement with their business. Diversity and creative entrepreneurship inspires the firm to develop innovative solutions for the legal challenges of tomorrow. De Brauw wholeheartedly fulfils its role in society through pro-bono activities, partnerships and engagement in public debate.

Esther Rosenkrantz-Stokla: Head of Legal Operations at De Brauw Blackstone Westbroek:

"The Legal Operations team is constantly seeking ways to combine innovative technological developments with its clients' changing needs. This means more and more opportunities for talented and ambitious professionals who join this team."

The Legal Operations department consists of a diverse group of people like Legal Project Managers, Legal Tech Engineers, Legal Advisers, Knowledge Management Advisers and Data Scientists.

What makes this role interesting?

Does the idea of improving client delivery across international and multi-disciplinary teams in a leading law firm excite you? Are you convinced that the use of legal tech and data science can change a lawyer's job? You will be hands-on in managing legal projects and working with lawyers and clients, consulting with them closely to deliver results and implement technological solutions that improve the way of working.



Senior Legal Project Manager



This role offers an experienced candidate the opportunity to make a difference for a strong internationally operating top-tier law firm. You will operate on a strategic/tactical level and at the same time work on solving operational and ad hoc problems. As the Senior Legal Project Manager, you must ensure efficient working methods, a clear decision-making structure, clear guidelines and a constructive communication style.

Your role will include:

- Hands-on management of legal projects. You will act as a trustworthy advisor and problem solver to senior stakeholders (e.g. Client, Partners);
- Lead project planning, scheduling, controlling and reporting of activities, ensuring that comprehensive project, quality and risk plans are prepared and maintained and issues are actively managed through to their successful resolution;
- Deciding on the appropriate working methods, creating financial agreements (including third party fees), assisting with resourcing considerations, engaging third parties, consulting on costs, and advising on (and supporting) the appropriate technology, platforms and/or providers to be utilised in each project;

- Liaising with lawyers, external parties and clients to define the scope of work and financial impact, advising on the appropriate platforms and/or providers, and associated costs, whilst ensuring a high standard of project delivery;
- Sharing knowledge and experience with team members and actively being involved in continuous improvement activities affecting the project delivery framework.

Expertise and Personality

The Senior Legal Project Manager has at least five years project management experience in an international environment with experience in managing a multi-disciplinary team but also experience in working independently. A Legal or Business degree and financial acumen is necessary, as well as an excellent command of the Dutch and English language (written and verbal). Important qualities for the Senior Legal Project Manager are excellent skills in diplomacy, stakeholder management, organisational sensitive skills and networking and a down-to-earth, positive attitude and great realisation power. A healthy dose of optimism and guts and a strong sense of diversity in interests completes the profile of the Senior Legal Project Manager.

Senior Legal Project Manager



Contact Information:

The search and selection of this function is exclusively outsourced to DRB. Please do not hesitate to contact us for questions or additional information regarding this function or De Brauw Blackstone Westbroek.



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